

**Minutes of the October 4, 2023 Meeting of the Executive
Committee of the Glens Falls-Saratoga Chapter
of Adirondack Mountain Club, Inc., held via ZOOM**

Present: Kim Brown, Maureen Coutant, Brian Coville, Paul Dietershagen, Tom Ellis, Jen Ferriss, Thomas Khairallah, Steve Mackey, Jeff Mans, Kathi Noble, Tim Noble, Wayne Richter, Aimee Rutledge, George Sammons, Jim Schneider, and Gretchen Steen.

Chapter Chair Brian Coville opened the meeting at 7:02 p.m.

The minutes of the September 13, 2023 meeting were approved unanimously on a motion by Kim Brown, seconded by Brian Coville.

Treasurer Steve Mackey presented the September 2023 Treasurer's Report. There were only 2 transactions: Deposit of \$680 for the annual dinner and a \$20 check to Ann for a program. Total assets are \$22056.42 The report was approved unanimously on a motion by Brian Coville, seconded by Jen Ferris.

Brian gave the **Chapter Chair's Report**. Brian has reserved a room at the Saratoga Library for the annual pot luck on December 6th. More information will follow.

Trustee Report: Thomas Khairallah reported that there has been communication through slack. A few chapters, such as Buffalo are budgeting for travel cost for outing leader training. They are also looking into getting some local trainers. He commented that chapters are using what they feel comfortable with when it comes to website management.

Mo Coutant, Chair of the Ad Hoc Banff Mountain Film Festival Special Committee, reported that the contract with Banff has been signed. There will be an increase of the Wood fees of about \$100 per day. Everything else will be the same as last year. The Banff committee is in the process of contacting sponsors, we are hopeful all will continue this year. Ticket sales will follow the same procedure as last year. Look for PreSale email in December for Chapter Members to get tickets before general sale on December 15th.

Conservation co-chair Paul Dietershagen reported that there was a dedication at the Hennig Preserve in Galway. It was for Barbara Hennig the matriarch of the family that donated the 606 acre preserve. He also reported that the Graphic Range trails are almost completed. Saratoga Plan has contracted with the county for 2 years to help maintain the bike trails.

Fire Tower committee chair Tim Noble reported that the Spruce Tower is closed due to a structural issue that is being looked at by engineers. The trail to the tower is still open.

Brian reported for the **Membership Committee**, due to the vacancy in the chair position. Our membership is down a few but we still remain the largest chapter in the Club.

Outings Leader chair Wayne Richter report that he updated the job description for the outings chair to conform with the new guidelines. He is working on a trip data report. He is seeing a drop in the number of leaders that he feels is directly a result of the new guidelines for leaders. Jeff Mans asked if the leaders would have to have the 2 basic courses, LNT and Sexual Harassment by January 2024 in order to lead, Wayne said yes. There was a discussion about whether scout for a trip is a recommendation or requirement, Wayne feels it is a recommendation but it is hard to tell what is a rule versus a recommendation. Mo is part of a focus group looking into improving the new guidelines.

Programs/Annual Dinner: Mo Coutant spoke in the absence of Anne Paolano. There is no required minimum for the number of attendees. Reminders should go out via email and on social media by October 10th. There is a \$200 room rental fee and \$150 bar fee.

Mo will send out a dinner program draft for review.

The November program is all set with a Geologist talking about local geology.

Webmaster George Sammons reported that he created a detailed job description of the webmaster to be given to perspective new webmasters. This will also be put in the newsletter and on social media -maybe in a shortened version. Brian isn't sure how the new IMIS system will related to webmasters. George would like to see an automated system for merging calendars and event through the club.

Old Business: Member Survey-It was decided to email the member survey and to have a QR code on the dinner program to access the survey. We'll remind people to take it at some point during the evening.

Job Descriptions updates were approved on a motion by Wayne Richter and seconded by Tim Noble.

New Business: IMIS Questionnaire was discussed. It was decided that all of the factors should be marked as necessary because they are all needed whether we use IMIS or our own ways to access the information.

On a motion by Tom Ellis, seconded by Brian Coville, and approved unanimously, the meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Kathi Noble for John Caffry, Secretary